January 1, 2025

Memorial Hermann—Texas Medical Center

6411 Fannin Street

Houston, TX

Harris County, TX 77030

Attn: RISK MANAGEMENT

###  RE: Preservation Request – Laboratory Blood

I am writing to make a formal request for the preservation of blood evidence pending further legal process.

You are hereby requested to preserve, for a period of no less than 30 days, the residual blood samples drawn from patient JANE DOE, WHITE FEMALE, DOB: 01/01/01, who was transported to your hospital from \_\_\_\_ County, Texas on 12/31/2025. This will allow additional time for law enforcement to obtain the necessary court order for obtaining the evidence.

Please direct your reply or any questions to me at \*\*\*-\*\*\*-\*\*\*\*. Thank you for your cooperation and prompt attention to this matter.

Sincerely,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Bob Jones

Assistant District Attorney

\_\_\_ County, Texas

TX BAR 12345678

Bob.jones@randomDA.com